

TITLE: Facilities Technician –General
Classification: Hourly, NE, BU
Department: Facilities, 235
Labor Grade: 5
Reports to: Facilities Manager

Essential Duties and Responsibilities

- Performs typical maintenance tasks to support the assembly floor and the entire facility.
- Detects and reports defective materials or questionable conditions to the department supervisor.
- Maintains the work area and equipment in a clean and orderly condition and follows prescribed safety regulations.
- Performs prescribed preventative maintenance on machinery and the building or grounds as required.

Education and Experience:

- High school or tech school education and 3 years of factory related experience in a maintenance environment.

Job Knowledge, Skills and Abilities:

- Must be able to perform but not limited to the following skills: carpentry, plumbing, masonry, electrical (assist the facilities electrician), machine repair, plant layout, painting, and janitorial.
- Required to be familiar with and use all hand tools and power tools common to the skills listed and be well versed in the disciplines mentioned above.
- Must be able to read and interpret drawings, sketches, O.E.M. instructions and specifications.
- Must feel comfortable with working in a team environment consisting of HARCO employees and outside contractors.
- Required to use considerable judgment when performing and planning to perform his/her tasks.

Supervisory Responsibilities:

- None.

Training Requirements:

- General Safety.
- Lock-out Tag-out.
- HAZMAT.
- Forklift Safety.
- Electrostatic Discharge Awareness.
- Foreign Object Damage Awareness.
- Quality System Awareness.

Physical Demands:

- Some heavy lifting and considerable moving of equipment required.
- Lifting of objects up to 100 lbs.

Personal Protective Equipment:

- Safety Glasses required while performing certain tasks.

Work Environment:

- Exposed to a combination of normal office type environments, and shop environments.
- Regularly exposed to dust, odors, oil, fumes and noise.

Will be required to perform other duties as requested, directed or assigned